

**Staff Council Meeting Minutes – August 10, 2017**

**1. Call to Order:** Megan called the meeting to order at 2:07pm

**2. Meetings Since June 2017:** 3

**3. Attendance:**

2017-2018 Staff Council Member	Term	EEO Category	Present	Meetings Attended Since June 2017
Adams, Amie	2018	SSC	Y	3
Allen, Thomas	2018	SSC	Y	3
Andersen, Rik	2019	EEO 3	Y	3
Bowen, Bill	2018	EEO 1	Y	3
Brown, Randy	2019	EEO 1	N	1
Fox, Karen	2018	EEO 4	N	2
Haasl, Lora	2018	EEO 3	Y	2
Hampton, Nancy	2018	EEO 1	Y	2
Ince, Ryan	2019	SSC	Y	2
Kopke, Kim	2018	EEO 4	Y	3
Lawson, Amanda	2019	EEO 5-7	N	0
Lively, Darcy	2018	EEO 3	N	1
Peacock, Nicolas	2018	EEO 5-7	N	0
Reid, Leo	2018	EEO 3	Y	1
Sanders, Nikky	2018	SSC	Y	3
Seymour, Max	2019	EEO 1	Y	2
Shea, Tracy	2019	EEO 1	Y	3
Simmons, Shawna	2019	EEO 1	N	2
Vinyard, Michelle	2018	EEO 3	N	2
Whitten, Megan	2018	EEO 4	Y	2
Wilson, Kina	2019	EEO 4	Y	2
Womble, Lynsee	2018	Ex Officio	N	2

**4. Review of Minutes from July meeting:** Amie moved and Leo seconded to accept the minutes from the July 2017 meeting. Minutes pass as amended as there was a correction needed to the date for the August 2017 meeting. August 13<sup>th</sup> to August 10<sup>th</sup>.

**5. Treasurer’s Report:**

- a. Amie moved and Leo seconded to approve May 2017 and June 2017 Treasurer’s Report. Report passed unanimously.
- b. Clarification for a \$200 purchase made at United was for the Gift Certificates given by Staff Council at the All Staff Meeting in May. The \$491.05 was re-classified.

**6. Old Business:**

- a. Megan will add 4<sup>th</sup> Thursday meetings to everyone’s calendar and the meeting scheduled for August 24<sup>th</sup> will be cancelled due to campus dorm move-in day. The 4<sup>th</sup> Thursday meetings will begin in September.
- b. Faculty/Staff Convocation August 21<sup>st</sup> at 10am
  - i. Suggested to include a reminder for Faculty/Staff to bring their Buffalo Gold Cards to expedite swiping for attendance purposes.

**7. Committees:**

- a. **Employee of the Month:**
    - a. August Employee of the Month is Rebecca Bernet and the reception is to be held August 16<sup>th</sup> at 3pm at the Board of Regents Old Main 317
  - b. **Scholarship and Tuition Assistance:** No Report
  - c. **Staff Appreciation:** No Report
  - d. **Election Committee:** No Report
  - e. **Homecoming:**
    - a. Bill moved that the door decorating contest be limited to \$100 spending limit to team participants. Motion was seconded by Nancy and motion passed unanimously passed.
  - f. **Staff Development:** No Report
8. **New Business:**
- a. New Staff Orientation, Human Resource's new program will begin in September
  - b. MoveIn Day Help sign up is taking place at [wtamu.edu/movein](http://wtamu.edu/movein)
9. **Adjournment:** Leo moved and Amie seconded to adjourn at 2:22

Next Staff Council meeting is Thursday, **September 14<sup>th</sup> at 2:00pm**, in the Buff Branding Room (Rm. 12) of the JBK.

Respectfully submitted by, Secretary Kim Kopke